

CFI/Recruitment/NCOEs/2025-26/1

25<sup>th</sup> Jan. 2026

## **Notification for recruitment of Account Manager – Cycling Federation of India**

The **Cycling Federation of India (CFI)** invites applications from qualified and experienced professionals for the position of **Account Manager** to lead and oversee India's elite cycling performance programs.

### **Role Overview**

The **Account Manager** will be responsible for managing financial operations, budgeting, reporting, and stakeholder coordination for the Cycling Federation of India. This role ensures accurate and timely accounting, compliance with regulatory standards, and supports strategic financial planning to foster the growth of cycling at the national level.

### **Key Responsibilities**

- Maintain books of accounts as per applicable accounting standards
- Handle accounts payable and receivable
- Monitor cash flow and bank reconciliations
- Prepare annual budgets and financial forecasts
- Generate monthly, quarterly, and annual financial reports
- Ensure compliance with GST, TDS, and other statutory regulations
- Coordinate with auditors for internal and statutory audits
- Liaise with banks, sponsors, and government agencies
- Manage grant utilization reports and funding documentation
- Implement and improve financial policies and internal controls

### **Eligibility Criteria:**

- Bachelor's degree in Commerce / Finance / Accounting
- Professional certification (CA / CMA / MBA Finance) preferred

### **Experience:**

- 3–5 years of relevant accounting or finance experience
- Experience in sports federation / NGO / non-profit (preferred)
- Knowledge of GST, TDS, and Indian financial compliance
- Proficiency in Tally / accounting software and MS Excel
- Strong analytical and communication skills



# CYCLING FEDERATION OF INDIA

**Pankaj Singh**  
*President*  
Member Legislative Assembly, Uttar Pradesh  
Ph No.: +91 120 4507793

**Maninder Pal Singh**  
*Secretary General*  
Ph. No. +91 8375055256

**Vimal Chaudhary**  
*Treasurer*  
Ph No.: +91 9837148725

## Remuneration

Remuneration will be fixed in commensurate with experience and Industry Standard.

## Application Process

Interested candidates can send an email your CV to [secretarygeneral@cfiindia.in](mailto:secretarygeneral@cfiindia.in) latest by 18<sup>th</sup> Feb. 2026.